Course Title: **Teaching Practice**

Course No: Ed. 440

Level: B.Ed. Nature of course: Practical

Year: Fourth Duration: 150 hours

1. **Course Description**

This course is designed to provide hands-on experiences to the students in the area of their profession for enabling them to become better teachers/professionals. It creates enabling conditions to the students for bringing professionalism through rigorous practice. The students will gain professional experiences in campus and in cooperating schools under the close supervision of faculty members of concerned campus/college/school. In this course, the students undertake four major activities in sequential stages: I. **Orientation of teaching practice**; II. **On-campus teaching**: 1. Construction of operational calendar and plans, 2. Micro teaching, 3. Peer teaching, 4. Test construction, 5. Curriculum and textbook analysis, 6. General introduction and preparation records maintained in the school **III**. **Teaching at school** and IV. **Overall report writing**.

1. **General Objectives**

The general objectives of this course are as follows:

* To enable the students to get insight into the overarching aim and phases of teaching practice programme
* To provide adequate learning experiences to the students for making them competent in preparing effective lesson plans with appropriate teaching techniques and teaching aids according to the content to be taught
* To enable the students to construct, administer, analyse and interpret appropriate tests according to the contents to assess the effectiveness of their own teaching
* To make them familiar with challenges and issues of teaching practice programme and ways to address them
* To develop skills of report preparation of teaching practice programme

1. **Specific objectives and major activities**

|  |  |
| --- | --- |
| Specific Objectives | Major Activities |
| * Elaborate the activities to be carried out in different stages of teaching practice programme * State the requirements to be fulfilled to complete the teaching practice | **Stage I**  **Orientation of Teaching Practice** 2hours  1.1. Introduction to the stages of teaching  practice program  1.2.Requirements to be fulfilled |
| * Prepare operational calendar, annual work plan and unit plan * Prepare micro/daily lesson plans with teaching aids * Prepare tests * Analyse the curriculum and textbook * prepare school records | **Stage II**  **On Campus Teaching** 110 hours  **Step 1 : Construction of operational Calendar, Annual Work Plan, Unit Plan** 18 hours  2.1.1Preparation of operational calendar  2.1.2 Preparation of annual work plan  2.1.3 Preparation of unit plan  2.1.4 Preparation of class schedule  **Step 2 : Micro teaching**  24 hours  2.2.1. Preparation of at least 15micro lesson plans using different teaching methods and instructional teaching materials (at least 10 lessons)  2.2.2 Preparation of teaching aids  2.2.3 Peer class observation (2 lessons)   * Observation of teaching by peers in the presence of campus supervisor   **Step 3 : Peer Teaching** 40 hours  2.3.1. Preparation of at least 15 daily lesson plans using different teaching methods and instructional teaching materials (at least 5 lessons)  2.3.2. Peer Observation (2 lessons)   * Observation of teaching by peers in the presence of campus supervisor   **Step 4 : Practice of Test Construction** 10 hours   * Test construction of both subjective as well as objective test item based on the lessons taught   **Step 5 : Curriculum and Textbook Analysis**  12 hours   * Analysis of Curriculum or Textbook of the related subject   **Step 6 : General introduction and preparation of records maintained in the school** 6 hours |
| * Prepare lesson plans with teaching aids * Prepare tests, administer and analyse them * Collect School records * Conduct co-curricular activities in the cooperating School | **Stage III**  **Teaching at Schools** 20 hours  3.1. Teaching (at least 12 lessons)  3.1.1 Teaching related subjects in cooperating school  3.1.2 Observation of teaching of student teachers by campus supervisor and concerned teacher from the School  3.2. Peer Observation (1 lesson)  3.2.1 Observation of teaching by peers in presence of the campus supervisor  3.3. Construction, administration and analysis of test  and interpretation of test results  3.3.1. Construction of both subjective as well as objective test items based on the lessons taught  3.3.2. Administration of test  3.3.4. Analysis and interpretation of test results  3.4. Collection of school records  (Academic, Physical, Administrative)  3.5 Co-curricular activities |
| * Prepare an overall report of the teaching practice | **Stage IV**  **Overall Report Writing** 18 hours  Preparation of overall report of teaching practice in a given format:   * Title page * Acknowledgments * Acronyms and Abbreviations * Abstract * Table of contents   **Chapter** I   * **Background** * **Objectives** * **Methods**   **Chapter II**  **Analysis of operational calendar and plans**  **Chapter III**  **Micro teaching**  **Chapter IV**  **Peer teaching**  **Chapter V**  **Teaching at campus/schools**  **Chapter VI**  **Analysis of curriculum and textbook**  **Chapter VII**  **Construction, administration and analysis of**  **test and interpretation of test results**  **Chapter VIII**  **Analysis of school records** |

1. **Evaluation of Teaching Practice**

Distribution of marks (Full Marks: 100)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Headings | Internal examination | | | | External examination  (40%) | Total |
| On campus teaching | | School teaching  (20%) | Concerned teacher of cooperating school  (5%) |
| Micro teaching (15%) | Peer teaching (20%) |
| 1. **Teaching Performance** | 4 | 5 | 3 |  | 6 | 18 |
| 1.1. Lesson plans |
| * 1. teaching aids | 2 | 2 | 2 |  | 4 | 10 |
| * 1. Knowledge of subject matter | 3 | 4 | 3 |  | 5 | 15 |
| * 1. Teaching Strategies | 3 | 5 | 4 |  | 6 | 18 |
| * 1. Classroom management | 2 | 2 | 2 |  | 4 | 10 |
| * 1. Students Teacher’s   Impression |  |  |  | 3 |  | 3 |
| * 1. Regularity |  |  |  | 2 |  | 2 |
| 1. **Peer observation** | 1 | 2 | 1 |  |  | 4 |
| 1. **Overall Report writing** |  |  | 3 |  | 8 | 11 |
| 3.1. Presentation |
| * 1. Overall Organization   of the report |  |  | 2 |  | 7 | 9 |
| Total | 15 | 20 | 20 | 5 | 40 | 100 |

**5. Reference Materials**

American Psychological Association. (2009). *Publication manual of American Psychological Association*. (6th ed.). Washington DC: APA.

Baharain Teachers College. (2008). Teaching practice: Student teacher handbook. Baharain: Baharain University

<http://www.btc.uob.edu.bh/UltimateEditorInclude/UserFiles/StuTeach%20TP1.pdf> (Retrieved 8/23/2015)

Cohen, L., Menion, L., &Morrioson, K.(2010). *Teaching practice*. India: Routledge.

School of Education. (2013). *Teaching practice handbook.* Cape Town: University of Cape Town

Faculty of Education. (2014). *Teaching practice handbook.*Hongkong: The University of Hongkong.<http://web.edu.hku.hk/community/school-university-partnerships/teaching-practice/teaching-practice-handbook> (Retrieved 8/23/2015)

**Teaching Practice Syllabus of BEd Programme**

2075

Submitted to

Faculty of Education, Dean’s Office

TU, Kirtipur, Kathmandu

Prepared by:

Ravi Kiran Adhikari, Asst. Dean

Prof. Shyam Krishna Maharjan, PhD

Prof. Kul Narsing Shrestha

Buddha Raj Khaniya, PhD

Chandra Bahadur Shrestha