



त्रिभुवन क्याम्पस TRIBHUVAN CAMPUS

प्रतापपुर-९, बेलाटारी, नवलपरासी (ब.सु.प.) लुम्बिनी प्रदेश, नेपाल
Pratappur-9, Belatari, Nawalparasi (West), Lumbini Province, Nepal

Estd.: 2061 BS (2004 A.D.)

Date: 29th November, 2024

Ref No.110/081/082

To,
The Chairperson
Higher Education QAA Council
UGC, Sanothimi, Bhaktapur, Nepal

Subject: Progress Report Submission of SSR

Dear Sir,

We are writing to submit the institution's formal response to the feedback provided by the review committee regarding our Self- Study Report (SSR) which was initially submitted on 21st June, 2023. We greatly appreciate the thoughtful and constructive comments made by the committee and we have carefully reviewed and addressed each point raised in the feedback.

We have attached the revised SSR, incorporating changes to address the past recommendations. If you require further clarification or have additional feedback, we will be happy to discuss it further.

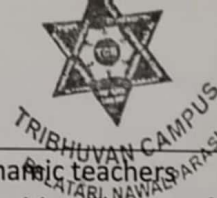
Thank you for your valuable input and we look forward to your continued feedback.

Manoj Dhar Dwivedi
Campus Chief
Campus Chief

Review Report Of the Self-Study Report

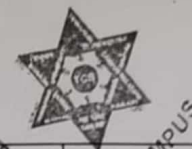
For Tribhuwan Campus Belatari

		RECOMMENDATION	Response	
1.	Policy and Procedure	- To achieve the VMGO, the Strategic Plan To needs to be re-visited keeping it under prior consideration, which must comprise an annual action plan in an implementation matrix. - The Campus management itself realized that it hasn't been able to combine study with research. There aren't any clear vision and student's involvement in quality achievement and innovation.	- The Campus has included Annual Action Plan in its Strategic plan to achieve the VMGO. - The Campus has realized the importance to combine study with research. So, the campus has tried to involve Students in quality achievement and innovation by combining study with research. For this Quality Monitoring Cell (QMC) has been Formed.	Evidence - Please Vol.9, for Re-visited Strategic Plan on page 1490-1514). - Please see vol. 10 Annex 140 for QMC work on page (1582-1593)
2.	Curricular Aspects	- Prepare a Comprehensive annual operational Calendar and ensure the operation of entire activities based on the calendar. - Industry-academia relation Mechanism is lacking. Therefore, it should be encouraged. - The College needs to exercise developing a micro syllabus of every subject for effective teaching and learning. - Developing to get the academic peers' and employers' feedback. - To Make teaching-learning more	- The Campus has Prepared Comprehensive annual Operational calendar including the entire activities ensuring to implement in coming days. - Problem based Project Work is frequently encouraged. - The Campus is exercised to develop a micro syllabus of every subject of bachelor first yera for effective teaching and Learning.	Please see vol. 10 Annex 143 for Micro Syllabus on page 1670-1691



		effective young and dynamic teachers are given many opportunities. The use of multimedia is highly emphasized. It is suggested to emphasize interactive and communicative classes rather than the traditional method of teaching.	- The campus has developed peers' and employers' feedback Form to get feedback for effective teaching and Learning. - The teaching staff in running communicative classes rather than traditional method of teaching.	Please see vol. 10, Annex 144 for peer's and employer's feedback form on page 1709- 1711.
3.	Teaching Learning and Evaluation	- The students are evaluated on the basis of their academic records. Presently, the campus is unable to take an official entrance test because of which it selects the students only on the basis of academic records and performances. - The Campus Conducts Orientation classes to Provide Overall Programs and introduce different disciplines and their marking Scheme to our new graduates. - It is found that traditional instructional techniques are used by many teachers. To supplement this method of teaching. The campus teachers apply some	The Campus has started to take on an official entrance test.	Please see vol. 10 Annex 145 for Minute and Photos of Entrance Test on Page 1698 - 1702.

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		additional teaching techniques and activities such as self-study, group discussion, pair work, presentation, and interaction among the students. For BBS and B-Ed Level student assignments, Fieldwork and industrial tour are part of our curriculum. It seems that the concerned teachers highly inspire and encourage the students to use multimedia in their respective disciplines.	The campus teaching staff apply different additional teaching techniques and activities such as self study, group discussion, Pair work, Presentation and interaction among the students. The campus frequently encourage the students for Field work and industrial tour.	
4.	Research, Consultancy and Extension	- The Campus allocated 2.89% of the total budget of 2079/80 for research i.e., Rs 335000 out of Rs.11587250. - There is no evidence of any research works conducted by the faculties or by the students. - There is no evidence of the publication of annual reports. - Campus does not publish any research journals. - The college so far has not conducted any consultancy services. - No practice of faculty and institutional research. - There is no participation of teachers and students in research activities and journal publishing. - The campus has managed to visit various intuitions, field visits, and participate in seminars conducted by various	- The teaching staff has attended different training on various Campuses to do research. - The Campus has Organized one day training on Research Article Writing. - RMPC has issued notice for application form research article writing. - The Campus has already formed PIC. PIC is Conducting the Consultancy Service.	- Please see vol. 10 Annex 134 for Certificate of attending training on page 1527-1532. - Please see vol. 10 Annex 135 for Minute & Photos of one day training on Research Article writing on page 1533-1536. - Please see vol. 10 Annex

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		organizations.		136 for schedule for article writing on page 1537-1542. • Please see vol. 10, Annex 133 for annual budget 2081/82 on page 1524-1526.
5.	Infrastructures and Learning Resources	Land resources: • There is a need for infrastructure development for both academic purpose and recreational activities. • Present space is limited; therefore, an expansion program needs to be prepared. Learning resources: • Learning resources are very limited as there are only limited computers and printers, and projectors. The campus has not upgraded any other accessories since its establishment. • It has a traditional libraries and accounting system. So, there modern libraries and accounting systems. • ICT and learning resources through e-	• CMC has decided to buy land for infrastructure development for both academic purposes and recreational activities.	• Please see Vol. 10 Annex 146 and 142 for Decision of CMC to Purchase land on page 1692-1693. & its master plan on page 1612-1669.

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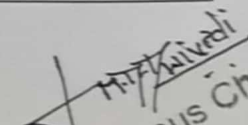


		facility need to be increased.	• CMC has decided to install software for modern libraries and accounting system.	• Please see Vol. 10 Annex 138 for Decision of CMC to install software on page 1546-1564.
6.	Student Support and Guidance	• Make an annual plan and program for extra/co-curricular activities and implement them accordingly. • Also, incorporate them in the Annual Operational Calendar. • The placement/employment cell needs to form and be activated. • The students' alumni association needs to be activated.	• An Annual Plan and Program for extra-curricular activities in made and implemented accordingly. This plan is incorporated in Annual Operational Calendar. • Employment Cell is already formed and been activated. • The Campus has recently formed Tribhuvan Alumni Association.	• Please see Vol. 10 Annex 139 for Formation of Alumni Association on its working guideline on page 1565-1581.
7.	Information System	• Create a separate office for EMIS with a dedicated staff and strengthen the system with internal connectivity among related sections.	• CMC has decided to create a separate office for EMIS with a dedicated staff and strengthen the system.	• Please See Vol. 10 Annex 147 for decision of CMC

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		• Carry out the course-wise performance of students and teachers on a regular basis; develop performance indicators based on merit, research, and other academic activities.		to create a separate office for EMIS with a dedicated staff on page 1694-1695.
8.	Public Information	• Establish an effective public information cell that disseminates information to all concerned stakeholders to enhance public information. • Make provision for involving the alumni in the overall activities/development of the campus.	• PIC has already been formed and is activated to disseminate information to all concerned stakeholders to enhance public information.	


H. K. Khivadi
Campus Chief