

(त्रिभुवन विश्वविद्यालयबाट सम्बन्ध प्राप्त)
(Affiliated to Tribhuvan University)



त्रिभुवन क्याम्पस TRIBHUVAN CAMPUS

प्रतापपुर-९, बेलाटारी, नवलपरासी (ब.सु.प.) लुम्बिनी प्रदेश, नेपाल
Pratappur-9, Belatari, Nawalparasi (West), Lumbini Province, Nepal

Estd.: 2031 BS (2004 A.D.)

TRIBHUVAN CAMPUS
BELATARI, NAWALPARASI

Ref. No. 252/081/082

Date: 12th June, 2025

To,
The Chairperson
Higher Education QAA Council
UGC, Sanothimi, Bhaktapur, Nepal

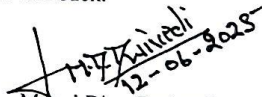
Subject: Progress Report Submission of SSR.

Dear Sir,

We are writing to submit the institution's formal response to the feedback provided by the review committee on 9th April, 2025 of our self-study report (SSR) which was initially submitted on 21st June, 2023 we greatly appreciate the thoughtful and constructive comments made by the committee and we have carefully reviewed and addressed each point raised in the feedback.

We have attached the revised SSR, incorporating changes to address the past recommendations. If you require further clarification or have additional feedback, we will be happy to discuss it further.

Thank you for your valuable input and we look forward to your continued feedback.


Manoj Dhar Dwivedi
Campus Chief
Campus Chief

Response on Comment on TC Feedback of
Tribhuvan Campus, Belatari

RECOMMENDATION			Actions Taken/ Activities Done on Recommendation s	Missing /Issues	Response
1	Policy and Procedure	- To achieve the VMGO, the Strategic Plan needs to be re-visited keeping it under prior consideration, which must comprise an annual action plan in an implementation matrix. - The campus management itself realized that it hasn't been able to combine study with research. There aren't any clear vision and students' involvement in quality achievement and innovation.	- Annual action plan in an implementation matrix not found. - QMC formed.	Existence of IQAC and QMC. Not clear.	- Please see vol. 11, annex 148, for restructure of IQAC and its activity on page 1712-1720. - Please see vol. 11, annex 149 for minute and photos of research writing orientation on page 1721-1727. - Please see vol, 11, annex 150 for minute of research plan prepared by institution for students on page 1728-1731.
2	Curricular Aspects	- Prepare a comprehensive annual operational calendar and ensure the operation of entire activities based on the calendar. - Industry-academia relation mechanism is lacking. Therefore, it should be implemented effectively, and problem based project work should be encouraged. - The college needs to exercise developing a micro syllabus of every subject for effective teaching and learning. - Developing to get the academic peers' and employers' feedback. - To make teaching-learning more effective	- Academic Calendar attached in SSR. - Course annual plan prepared.	More space for improvement.	- Please see vol. 11, annex 151 for minute of preparation of annual operational calendar including activities of different cell on page 1732-1741. - Please see vol.11 annex 152 for minute and report of industrial visit on page 1742-1749. - Please see vol. 11, annex 153 for micro lesson plan on page 1750-1769. - Please see vol. 11, annex 154 for minute and photos of training for ICT use on page 1770-1775. - Please see vol. 11, annex 155 for Photos


Campus Chief



RECOMMENDATION			Campus Taken/ Activities Done on Recommendation s	Missing /Issues	Response
		young and dynamic teachers are given many opportunities. The use of multimedia is highly emphasized. It is suggested to emphasize interactive and communicative classes rather than the traditional method of teaching.	Meeting minute attached. Meeting with employers arranged regarding graduates performance.		of self-study, group work, pair work and interaction activities on page 1776.
3	Teaching Learning and Evaluation	- The students are evaluated on the basis of their academic records. Presently, the campus is unable to take an official entrance test because of which it selects the students only on the basis of academic records and performances. - The campus conducts orientation classes to provide overall programs and introduce different disciplines and their marking scheme to our new graduates. - It is found that traditional instructional techniques are used by many teachers. To supplement this method of teaching, the campus teachers apply some additional teaching techniques and activities such as self-study, group discussion, pair work, presentation, and interaction among the students. For BBS and Bed. Level student	Campus has initiated to conduct entrance exam.		Please see vol. 11, annex 155 for Photos of self-study, group work, pair work and interaction activities on page 1776.


Campus Chief



RECOMMENDATION			Actions Taken/ Activities Done on Recommendation s	Missing /Issues	Response
		assignments, fieldwork, and industrial tours are part of our curriculum. It seems that the concerned teachers highly inspire and encourage the students to use multimedia in their respective disciplines.			
4	Research, Consultancy and Extension	- The campus allocated 2.89% of the total budget of 2079/80 for research i.e., Rs 335000 out of Rs. 11587250. - There is no evidence of any research works conducted by the faculties or by the students. - There is no evidence of the publication of annual reports. - Campus does not publish any research journals. - The College so far has not conducted any consultancy services. - No practice of faculty and institutional research. - There is no participation of teachers and students in research activities and journal publishing. - The campus has managed to visit various institutions, field visits, and participate in seminars conducted by various organizations.	Certificate evident that some of the Faculty members have attended research related training programs. Campus assertions PIC provides consulting services. It appears that campus is unaware of what QAA is expecting from the consultancy in this	•	- Please see vol. 11 annex 156 for minute of article writing on page 1777. - Please see vol. 11, annex 157 for photos of questionnaire of students and guardians feedback form 1778-1796. - Please see vol. 11, annex 152 for minute, photos and report of industrial visit on page 1742-1749 - Please see vol. 11, annex 158 for photos of lecturer's participation on research activities on page 1797-1805.


Campus Officer



RECOMMENDATION			Actions Taken/ Activities Done on Recommendation s	Missing /Issues	Response
			case.		
5	Infrastructures and Learning Resources	- Land resources: - There is a need for infrastructure development for both academic purposes and recreational activities. - Present space is limited; therefore, an expansion program needs to be prepared. - Learning resources: > Learning resources are very limited as there are only limited computers and printers, and projectors. The campus has not upgraded any other accessories since its establishment. > It has a traditional library and accounting system. So, there is a need to install software for modern libraries and accounting systems. - ICT and learning resources through e-facility need to be increased.	Decision to buy land for infrastructure development for both academic purposes and recreational activities. MOU for EMIS installation is done.		Please see vol. 11, annex 159 for Minute of decision to purchase of printers, computer, projector and other infrastructure development on page 1806-1827. - Please see vol. 11, annex 160 for software agreement for account and library on page 1828-1851. - Please see vol. 11, annex 161 for use of newspaper on page 1852-1854.
6	Student Support and Guidance	- Make an annual plan and program for extra/co-curricular activities and implement them accordingly. - Also, incorporate them in the Annual Operational Calendar. - The placement/employment cell needs to form and be activated.	Alumni association has been formed with working		- Please see vol. 11, annex 151 for annual plan and program for extra co-curricular activities list on page 1732-1741 and annex 164 for activity done by extra co-curricular cell on page 1893-1945. - Please see vol. 11, annex 162 for Minute of employment cell activity on page


Campus Chief



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		The students' alumni association needs to be activated.	guideline		1855-1891.
7	Information System	- Create a separate office for EMIS with a dedicated staff and strengthen the system with internal connectivity among related sections. - Carry out the course-wise performance of students and teachers on a regular basis; develop performance indicators based on merit, research, and other academic activities.	Dedicated staff nominated for EMIS unit.		Please see vol. 11, annex 160 for software installation on page 1828 and annex 163 for photo of EMIS office on page 1892.
8	Public Information	- Establish an effective public information cell that disseminates information to all concerned stakeholders to enhance public information. - Make provision for involving the alumni in the overall activities/development of the campus.	PIC is formed.		Please see vol. 11, annex 165 for minute of PIC activities on page 1946-1949.

Hyatt
Campus Chief